

ZEPHYR

THANK YOU FOR CHOOSING ZEPHYR FOR YOUR POTENTIAL EVENT.

Please complete all details listed below and return the form by email to zephyrbarsydney@hyatt.com

Booking Name

Number of Guests

Date

Time in

Contact number

Email

Additional Details:

Any special dietary requirements:

**Please ensure to notify any special request 72 hours prior to booking
All reservation has the time limit of 3 hours for the table

Kindly review and sign off on the booking terms and conditions on the following page.

ZEPHYR

BOOKING TERMS AND CONDITIONS

Hours of Operations

Wednesday – Thursday: 3:00pm – 10:00pm

Friday – Saturday: 3:00pm – 12:00am

Dress Code

18yr+ venue

Non Smoking Venue

Smart Casual

No Tank Tops

No Thongs (slippers, sandals)

Group Reservation - 13 guests and above

Reservations accepted:

Wednesday – Saturday: 3:00pm – 9:00pm

House Rules – Applicable to all party sizes

8% Service Charge for all reservations

Minimum Spend

Wednesday – Thursday \$80.00 per head

Friday & Saturday \$120.00 per head

Deposit:

Group more than 13 guests, 25% deposit is required to secure booking

CC authorization form is required for groups of 13 and above guests

Cancellation Policy

***All cancellation must be submitted in writing to zephyrbarsydney@hyatt.com**

For Groups of 13 and above

Notification of Cancellation	
Period Prior to Event	Cancellation Fee
Outside of 10 days	Full Refund
Between 3 days to 9 days	50%
Within 2 days of arrival	100%

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ZEPHYR

BOOKING TERMS AND CONDITIONS CONTINUE

No external entertainment are permitted e.g. DJ, Live music, speech, presentation or etc.

No decoration e.g. balloons, signage or host desk allowed

No BYO beverage or food

Cake permitted with a cake corkage fee of \$3.00 per person

The venue operates a smart casual dress code e.g. no thongs or sport jersey

For group of more than 13 guests, Food & Beverage to be confirmed at least (5) business days prior to reservations

A guaranteed attendance must be received at least (5) business days prior to reservations

Due to limited availability we may be unable to increase booking once confirmed

Children under the age of 18 years are not permitted in the venue after 6:00pm

All bookings must arrive within 15 minutes of the reservation time, otherwise reservation will be forfeited in high business demands

The venue has the right to remove any guests not adhering to any of the current government regulations

RESPONSIBILITY OF ALCOHOL

Whilst we encourage our guests to enjoy themselves, Zephyr Bar team practice the Responsible of Service and Consumption of Alcohol. We will not allow guests to drink an excess amount and place themselves and other guests at any risk. Our staff are instructed to check formal Identification, to not serve alcoholic beverages to guests under the age of 18 years as well as guests perceived to be close to or is in a state of intoxication. All minors must be in the immediate presence of their legal guardian at all times in our venues. Please be aware management will support staff who refuse service to intoxicated, underage, quarrelsome, unruly or offensive guests. Such guests will be asked to remove themselves from the venue immediately.

If management has reason to believe that the behaviour of your guest(s) affects the smooth running of our Venues business or reputation, we reserve the right to remove the individual(s) from the premises at any point before, during or after your function.

WET WEATHER

Due to Zephyr being an outdoor venue, we will endeavor to place all bookings under cover. Some areas of the bar will be closed off in the event of unfavorable weather. In case of severe weather and the bar having to close, we will inform parties and refund deposits.

I have read and agree to the booking Terms and Conditions

Signature:

Date: